



# Summit Power Limited

Summit Centre, 18 Kawran Bazar C/A, Dhaka-1215  
www.summitpower.org

## NOTICE OF THE 20<sup>th</sup> ANNUAL GENERAL MEETING

Notice is hereby given that the 20<sup>th</sup> Annual General Meeting (AGM) of the Shareholders of Summit Power Limited will be held on Thursday the 26<sup>th</sup> day of October 2017, at Krishibid Institute Complex BD (KIB), Krishi Khamar Sarak, Khamarbari, Farmgate, Dhaka-1215 at 11.00 A.M. to transact the following businesses:

### Agenda:

1. To receive and adopt the Directors' Report and the Audited Financial Statements for the 18 months period ended 30<sup>th</sup> June 2017 together with the Auditors' Report thereon;
2. To declare dividend for the 18 months period ended 30<sup>th</sup> June 2017 as recommended by the Board of Directors;
3. To elect Directors in place of those retiring under Article 23(a) of the Company's Articles of Association;
4. To appoint Auditors for the year 2017-2018 and to fix their remuneration.

Dhaka, October 04, 2017

By order of the Board  
S/d-  
**(Swapon Kumar Pal, ACA)**  
Company Secretary

### Notes:

1. Shareholders whose names appeared at the record date i.e. 27<sup>th</sup> September 2017 in the Share Register of the Company or in the Depository Register on that date will be eligible to attend and vote in the Annual General Meeting (AGM) and to receive dividend as approved in the AGM;
2. Members entitled to attend and vote at the AGM may appoint a Proxy to attend and vote on his/her behalf. The proxy form must be affixed with requisite revenue stamp and must be submitted to the Registered Office of the Company not less than 48 hours before the time fixed for the AGM;
3. Admission into the meeting venue will be allowed on production of the Attendance Slip attached with the Proxy Form.

**Special Note: No benefit or gift in cash or kind shall be given to the Shareholders for attending the 20<sup>th</sup> Annual General Meeting as per Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013.**

সন্মানিত শেয়ারহোল্ডারবৃন্দের সদয় অবগতির জন্য জানানো যাচ্ছে যে, আসন্ন বার্ষিক সাধারণ সভায় কোন প্রকার উপহার/খাবার/কুপন প্রদানের ব্যবস্থা থাকবে না।